**CPC20220 Certificate II in Construction Pathways**

To provide information for you to clearly understand the requirements of the course and the requirements to work in construction industry sector.

This document lists the essential requirements and the skills and attributes recommended participating in CPC20220 Certificate II in Construction Pathways.

Many of these skills and attributes are valued by industry and are key indicators of the employability skills required to work in the construction industry.

To make an informed choice about this course, you must take into account the essential requirements, skills, and attributes.

Potential students must have the required the ability to:

* meet the essential course requirements
* be mentally and physically fit
* have good communication skills
* hold Year 10 English and Math, or equivalent

**PROCESS**

Complete the following pages of this document:

***Essential Requirements*** *and* ***Self-Assessment of******Skills and Attributes*** and **bring the completed document** along with you to your interview.

If you think you may experience challenges related to a disability or health condition, or for any other reason, you should discuss your concerns with a teacher or client services; preferably prior to the information and / or application session.

A student support services staff member or the disability liaison officer may be able to assist you further.

If you make an informed choice that this is **not** the right pathway for you, please visit our website for a range of other courses:

* + <https://www.tastafe.tas.edu.au/>
	+ TasTAFE Vocational Preparation and English Language Service (ELS): <https://www.tastafe.tas.edu.au/courses/industry/vocational-preparation>

**Essential Requirements**

**Tick the most appropriate box and add comments as required**

|  |  |  |  |
| --- | --- | --- | --- |
| **Essential Requirement .1** | Would be **unable** to do  | Would be **difficult** to do | Can do |
| **Attend professional workplace experience,**Are you able to take part in work placement on a construction site. The working hours of a construction site are between Monday to Friday between 8.30am – 3.30pmor 4:00 pm depending on region, and may be in a metropolitan, rural, or remote area of Tasmania. |  |  |  |
| Must arrange your own transport to and from work placement if applicable. |  |  |  |
| Have met essential requirement .3 and gained my white card for construction site access. |  |  |  |
| Can you meet these requirements?Are there any of the above areas you believe you need further assistance with?  |
| **Essential Requirement .2** | Would be **unable** to do  | Would be **difficult** to do | Can do |
| **Provide:** Do you have a current driver’s licence or working towards gaining your driver’s licence? |  |  |  |
| Can you meet these requirements?Are there any of the above areas you believe you need further assistance with?The construction industry requires their work force to hold a current driver’s licence to be able to attend different worksites and transport their own tools required to undertake their job role within the construction sector. |

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| --- | --- | --- | --- |
| **Essential Requirement .3** | Would be **unable** to do  | Would be **difficult** to do | Can do |
| During the course you must achieve the nationally accredited unit of competency to gain your white card as the minimum entry requirement for access to working on a construction site. This does not include a site-specific induction processes required.The required nationally accredited unit of competency for white card is listed below:CPCCWHS1001 Prepare to work safely in the construction industry.Without this you will not be able to take part in work placement. |  |  |  |
| Can you meet these requirements?Are there any of the above areas you believe you need further assistance with?  |

**Self-Assessment of Skills and Attributes**

Listed below are the skills and attributes which you will need to demonstrate during your training to meet the qualification requirements. These are also highly valued by industry when seeking employment.

| **Self-Assessment Area** | **I do this** |
| --- | --- |
| **Communication****I can demonstrate:**  | frequently | sometimes | never |
| The ability to develop and maintain relationships, trust, and confidence. |  |  |  |
| The ability to communicate with a range of people from different backgrounds. |  |  |  |
| The ability to communicate effectively in English, ability to speak clearly and audibly |  |  |  |
| Politeness, respect, and empathy in all interactions with people. |  |  |  |
| The ability to receive and reflect on constructive feedback for performance improvement and respond appropriately. |  |  |  |
| The ability to communicate safety issues and concerns  |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |

|  |  |  |  |
| --- | --- | --- | --- |
| **Teamwork****I can demonstrate:**  |  frequently |  sometimes |  never |

| **Self-Assessment Areas** | **I do this** |
| --- | --- |

|  |  |  |  |
| --- | --- | --- | --- |
| The ability to work with other people for a common outcome. |  |  |  |
| Respect for other people and their role within the work team. |  |  |  |
| The ability to accept direction and feedback. |  |  |  |
| The ability to work under pressure and function effectively in stressful situations. |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |

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| --- | --- | --- | --- |
| **Learning, Literacy and Numeracy****I can demonstrate:** |  frequently |  sometimes |  never |

| **Self-Assessment Areas** | **I do this** |
| --- | --- |

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| --- | --- | --- | --- |
| The ability to identify own strengths and weaknesses and seek assistance where necessary. |  |  |  |
| The ability and motivation to build on past knowledge and experience. |  |  |  |
| The ability to take on new information and tasks. |  |  |  |
| **Reading Skills:** ability to read familiar and some complex texts and extract relevant information. Understand work instructions, and workplace safety signs. |  |  |  |
| **Writing Skills**: Basic completion of forms, JSA’s and taking down notes and instructions. Ability to write accurately i.e., spell with reasonable accuracy, and legible handwriting style. |  |  |  |
| **Numeracy Skills:** Use basic mathematical formulas to apply to practical tasks within the construction industry and the course, as listed below:* Perimeter
* Area
* Volume
* Percentages
* Decimals

  |  |  |  |
| **Oral Skills:** able to listen to instructions and use a range of verbal communication skills such as questioning and clarifying to work within the construction industry safely and productively. |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |

| **Self-Assessment Areas** | **I do this** |
| --- | --- |

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| --- | --- | --- | --- |
| **Problem Solving and observational skills****I can demonstrate:** |  frequently |  sometimes |  never |
| The ability to identify potential problems and respond appropriately. |  |  |  |
| The ability to ask questions and seek clarification when necessary. |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |
| **Initiative and enterprise****I can demonstrate:** |  frequently |  sometimes |  never |
| Self- Motivation and initiative |  |  |  |
| The ability to seek assistance when necessary. |  |  |  |
| Foresight / the ability to see what needs to be done. |  |  |  |
| Accept personal responsibility for accurate completion of work and seek help when required. |  |  |  |
| Ability to use and apply new knowledge in practice. |  |  |  |
| Able to manage time appropriately (for study and completion of projects) |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |

| **Self-Assessment Areas** | **I do this** |
| --- | --- |

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| --- | --- | --- | --- |
| **Planning, organising and self-management****I can demonstrate:**  |  frequently |  sometimes |  never |
| Appropriate time management skills. |  |  |  |
| The ability to prioritise, plan and organise own workload. |  |  |  |
| Capacity to cope with the demands of shift work (e.g., early, late and weekend work outside of the normal working week). |  |  |  |
| The ability to accept responsibility for own actions. |  |  |  |
| The ability to concentrate for long periods of time. |  |  |  |
| The ability to deal with the physical demands of undertaking manual tasks on a consistent basis |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |
| **Technology****I can demonstrate:** |  frequently  |  sometimes  |  never |
| The ability to learn and adapt to new technology. |  |  |  |
| The ability to use computers and related information technology including basic computing, word processing skills, data access using the internet, sending emails with attachments, uploading documents and website research. |  |  |  |
| **I have**: access and use to the internet outside of class times. |  |  |  |
| Are there any of the above areas you believe you need further assistance with? |

**Other considerations**

* If English is your second language; to ensure success in this course, we recommend ESL score of 5 to commence this course, evidence may be requested at enrolment

**Fitness for the course:**

You **must** be physically able to carry out all manual and physical tasks of the course, if you have an injury or disability that doesn’t permit you to currently undertake the course you must disclose at the information session.

**Thank you for taking the time to read this information and carry out the self-assessment.**

**If you have any questions, please contact the Construction team on,**

**1300 655 307**