Financial Consideration Form (International Education)

This form is for international students to request financial consideration in relation to tuition fee payments or to request financial support in TasTAFE related activities for circumstances beyond their control.

To be considered, students must meet all the following criteria:

* Must be an international onshore student holding a student visa;
* Must be able to demonstrate exceptional circumstances beyond their control;
* Must lodge this application 4 weeks before the activity or upcoming tuition payment.

***International students must complete the sections below then email this completed form to*** [***international@tafe.tas.edu.au***](mailto:international@tafe.tas.edu.au) ***with the subject heading [FINANCE]***

# Section 1 – Student Detail

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| **Family Name:** |
| **Given Name:** |
| **Date of Birth:** |
| **TasTAFE Student ID:** |
| **Mobile:** |
| **Address:** |
| **Email:** |

# Section 2 – Current Course or Campus Details

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| **Course Name:** |
| **Course Code:** |
| **Campus:** |
| **Start Date:** |
| **End Date:** |

# Section 3a – Tuition Fee Financial Consideration

International students who can demonstrate genuine financial hardship may request for an extension of the due date for payment of international student tuition fees or request to pay tuition fees by instalments.

1. **Financial Consideration Request:**

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| **Tuition Fees Extension**  **I request an extension for the due date of my tuition fee payment to \_\_(DD/MM/YYYY)** |
| **Tuition Fees Instalment\***  *\*Instalment plan will only be on an annual calendar year basis.*  **I require an instalment plan for Semester 1 and agree to make repayments on or before the below dates:**  February (minimum 50%): $  March: $  April: $  **I require an instalment plan for Semester 2 and agree to make repayments on or before the below dates:**  July (minimum 50%): $  August: $  September: $ |
| 1. **Reason for Financial Consideration Request:**   Please provide a detailed explanation of the financial support you are seeking and how it will be used. Attach any relevant documents (e.g. invoices, receipts) |

# Section 3b – Additional Financial Support

International students who can demonstrate genuine need for circumstances beyond their control that result in an unexpected and additional financial burden due to TasTAFE study activities may also apply for support.

**A. Financial Support Request:**

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| **Accommodation** |
| **Travel** |
| **Other, please specify:** |
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| **B. Reason for Financial Support Request:**  Please provide a detailed explanation of the financial support you are seeking and how it will be used. Attach any relevant documents (e.g. emails, invoices, receipts) |

# Section 4 – Student Declaration

TasTAFE is gathering your details on this form in compliance with the Information Privacy Act 2009 and Education Services for Overseas Students Act 2000 to facilitate your request. Your personal information will not be shared with any third party without your consent, except where authorized or mandated by law.

* I declare that all the information provided on this form is accurate and complete.
* I agree to pay my tuition fees by the dates specified above and understand my obligation to comply with these deadlines.
* I acknowledge that failing to meet any of the specified payment dates may result in the cancellation of my enrolment and that the Department of Home Affairs will be notified.
* If I am unable to pay by the agreed dates, I will contact the TasTAFE International team immediately.

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| **Student Name:** |
| **Student Signature:** |
| **Date (DD/MM/YYYY):** |

# Section 5 - Office Use Only

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| **Approved** **Yes No**  **Reason of non-approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Date Document Forwarded/Received:** |
| **TasTAFE International Delegated Officer** |
| **Position:** |
| **Name:** |
| **Signature:** |
| **Date (DD/MM/YYYY):** |

Record Number: DOC/24/154018