Your skills. Your future.

# BSB41419 Certificate IV in Work Health and Safety

2025 Information Pack



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RTO 60142 | CRICOS 03041M

# **Qualification Information**

The Certificate IV in Work Health and Safety will provide you with the essential knowledge and skills for a WHS role.

#### Get skills for a WHS job

It is relevant for supervisors, WHS personnel, workers who need to apply relevant WHS laws and manage risks effectively.

WHS jobs are in high demand, including:

- WHS Advisor or Coordinator
- WHS Compliance Officer
- Human Resources Positions
- Return to Work Coordinator
- Supervisors / Managers

## Delivery

#### **Online learning statewide**

- Induction, learning, assessments
- Weekly group webinars and support
- Individual teacher contact

#### 10 units in 8 assessments

- 10 units 5 core units and 5 electives
- 4 clusters in school terms
- School holiday breaks
- Knowledge and performance tasks

### **Duration**

Usually 12 months

Complete Clusters 1, 2, 3, 4 in order

Possible to complete in 6 months if places available and you have time to study



### **Study**

- 10 15 hours study per week
- Need reliable computer and internet
- Camera and microphone

### Enrolment

No pre-entry requirements

Submit an enquiry from website.

Applications open on Monday 11 November at 12 midday for courses starting in February 2025

Visit our website 'Apply & Enrol' page

High demand course – apply early

### **WHS Traineeship**

- Any time enrolment for trainees
- 24 month nominal term, negotiable
- Work based with online learning

#### Queries

If you have any questions please call 1300 655 307 or email WHSbusiness@tastafe.tas.edu.au

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#### **Clustered enrolment**

Apply for Cluster 1: WHS Law & Risk

(applications open 11 November 24 midday) Course starts 6 February 25 Cluster 2: WHS Consultation & Management Systems (applications offered to continuing students) Course starts 28 April 25



Cluster 3: WHS Incidents & Injury Management (applications offered to continuing students) Course starts 21 July 25

If your application for Cluster 1 WHS Law & Risk is successful, you will receive an early access link to the next cluster.

Occasionally we have place available in Clusters 2, 3 & 4. If you would like to try and complete the qualification faster than 12 months and can handle the additional workload, you can apply for more than one cluster. Certificate IV in Work Health and Safety awarded on successful completion of all 4 clusters Cluster 4: WHS Contractors & Supervisors (applications offered to continuing students) Course starts 13 October 25

#### 2025 Timetable

New students should enrol in Cluster 1 and will be sent a link to enrol in Cluster 2. Applications open on 11 November at 12:00 midday.

Continuing students will be sent a link to enrol in Cluster 3 and 4. A few places may be available to new students for Cluster 3 and 4.

Term	Dates	Cluster	Course Name and Units	Weekly Webinar	Support Session	Enrolment
Term 1	6 Feb – 11 Apr	Cluster 1	WHS Law & Risk	Tuesday	Wednesday	New students
			BSBWHS412 Contribute to WHS risk management (core)	6:00 – 8:00 pm	1:00 - 4:00 pm	
			BSBWHS414 Assist with workplace compliance with WHS laws (core)			
		Cluster 3	WHS Incident & Injury Management	Wednesday	Thursday	Continuing
			BSBWHS416 Contribute to workplace incident response (core)	6:00 – 8:00 pm	1:00 - 4:00 pm	students sent a
			BSBINS401 Analyse and present research information (elective)			link to apply early
			BSBWHS417 Assist with managing WHS implications of return to work (elective)			Some places for new students
Term 2	28 Apr – 4 Jul	Cluster 2	WHS Consultation & Management Systems	-	Wednesday 1:00 - 4:00 pm	Students sent a link to apply early
			BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes (core)			
			BSBCMM411 Make presentations (elective)			
			BSBWHS415 Contribute to implementing WHS management systems (core)			
		Cluster 4	WHS Contractors & Supervisors	Wednesday         Thursday           6:00 - 8:00 pm         1:00 - 4:00 pm	Thursday	Continuing students sent a link to apply early
			BSBWHS418 Assist with managing WHS compliance of contractors (elective)		1:00 - 4:00 pm	
			BSBWHS411 Implement and monitor WHS policies, procedures and programs (elective)			Some places for Semester 1 students

#### Semester 2 Timetable – 21 July to 5 December 2025

New students should enrol in Cluster 1 and will be sent a link to enrol in Cluster 2. Applications will open in June.

Continuing students will be sent a link to enrol in Cluster 3 and 4. A few places may be available to new students for Cluster 3 and 4.

Term	Dates	Cluster	Course Name and Units	Weekly Webinar	Support Session	Enrolment
Term 3	21 Jul – 26 Sep	Cluster 3	<ul> <li>WHS Incident &amp; Injury Management</li> <li>BSBWHS416 Contribute to workplace incident response (core)</li> <li>BSBINS401 Analyse and present research information (elective)</li> <li>BSBWHS417 Assist with managing WHS implications of return to work (elective)</li> </ul>	Tuesday 6:00 – 8:00 pm	Wednesday 1:00 - 4:00 pm	Continuing students sent a link to apply early Some places for new students
		Cluster 1	WHS Law & Risk BSBWHS412 Contribute to WHS risk management (core) BSBWHS414 Assist with workplace compliance with WHS laws (core)	Wednesday 6:00 – 8:00 pm	Thursday 1:00 - 4:00 pm	New students
Term 4	13 Oct – 5 Dec	Cluster 4	<ul> <li>WHS Contractors &amp; Supervisors</li> <li>BSBWHS418 Assist with managing WHS compliance of contractors (elective)</li> <li>BSBWHS411 Implement and monitor WHS policies, procedures and programs (elective)</li> </ul>	Tuesday 6:00 – 8:00 pm	Wednesday 1:00 - 4:00 pm	Continuing students sent a link to apply early Some places for new students
		Cluster 2	<ul> <li>WHS Consultation &amp; Management Systems</li> <li>BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes (core)</li> <li>BSBCMM411 Make presentations (elective)</li> <li>BSBWHS415 Contribute to implementing WHS management systems (core)</li> </ul>	Wednesday 6:00 – 8:00 pm	Thursday 1:00 - 4:00 pm	Continuing students sent a link to apply early Some places for new students

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